The Fund for Huron County

The Fund for Huron County, an affiliate of the Community Foundation of Lorain County, operates as a nonprofit public charity and makes grants for charitable purposes. It was created by citizens of our county to enrich the quality of life for individuals and families in Huron County. Grants will support a variety of programs in the fields of education, the arts and culture, civic affairs, health, economic development, and social services.

The Fund will make most of its grants to tax-exempt organizations which have been classified as having tax-exempt status under Section 510 (c) (3) of the Internal Revenue Code. However, it may also support projects of other tax-exempt agencies.

The Fund was established in 1997 with grants from private foundations, businesses and individuals. It is the intention of The Fund to primarily consider requests from groups within the county but will also review requests for programs outside the county that have a direct impact on residents of Huron County. Creative programs that address opportunities within or fundamental needs of the community will be of particular interest to The Fund.

Our Mission

The mission of The Fund for Huron County is:

To mobilize individuals to become active partners in building a better community by developing a permanent endowment to receive and manage charitable gifts and bequests of all sizes; to support innovative programs while acting as a catalyst in identifying and meeting the changing needs and opportunities in the greater Huron County community so as to improve the quality of life; and to instill a greater sense of unity within the greater Huron County community.

In fulfilling its mission, The Fund for Huron County awards grants to programs in the fields of Education, Social Services, Arts and Culture, Civic Affairs, Health, and Economic Development.

How to Apply

Deadlines for written proposals:

<table>
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<tr>
<th>Deadline/Postmark Date</th>
<th>Board Decision</th>
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<tbody>
<tr>
<td>January 15</td>
<td>Late March</td>
</tr>
<tr>
<td>August 15</td>
<td>Late September</td>
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Applicants should anticipate 60 to 90 days subsequent to each deadline for processing grant requests. All applicants will receive written notification of acceptance or denial for funding.

Mail 2 copies of your applications to:

The Fund for Huron County
12 Benedict Ave, 2nd Floor
Norwalk, OH 44857
What We Require

The items listed below are requirements for all submitted proposals. Applicants should strive to provide sufficient information for a tightly organized, easily understandable proposal. Proposals must include:

- completed application form;
- IRS determination letter for section 501 (c) (3) or other verification of tax-exempt status;
- most recent annual report;
- financial statements (prior year actuals, most recent year-to-date, and projected annual budget);
- most recent financial audit with notes;
- most recent IRS Form 990 filed;
- the organization’s mission statement;
- completed project budget;
- program narrative of no more than five pages describing the community need to be met, its objectives, constituency to be served, community and volunteer involvement, distinctive features of the project, how the program will be evaluated, and plans for continuation of funding.
- list of current Board members (indicate any members who are paid staff).

What We Look For

The Fund looks to provide support to creative new and innovative programs that address fundamental or emerging community needs, or to expand existing successful programs in the identified fields of interest. Emphasis is given to programs that:

- have the potential to become self-sustaining, community-supported initiatives;
- address community needs not currently being met totally or inadequately;
- have the potential to capitalize on other resources within the community.

What We Do Not Fund

In order to achieve our mission, it is necessary to limit the scope of programs we will consider. As a result, The Fund for Huron County will not ordinarily consider proposals for the following:

- individuals;
- general operating budget (or budget deficits) for established organizations;
- organizations not determined to be tax-exempt;
- national or regional organizations unless their programs address specific local community needs;
- programs or initiatives where the primary purpose is the promotion of religious doctrine or tenets;
- schools (except to provide special initiative programs not provided by regular school budgets - Please see Mini-Grant application for teachers)
- political action or other political or legislative advocacy groups;
- endowment funds;
- pledge campaigns;
- medical or other research organizations;
- organizations located in or benefiting nations other than the U.S.;
- fraternal groups, athletic teams, bands, veteran’s organizations, volunteer firefighters, or similar groups;
- groups for annual fundraising projects.
The Fund for Huron County
Grant Application

A. GENERAL INFORMATION

<table>
<thead>
<tr>
<th>Organization:</th>
<th>Proposal #</th>
<th>Date Received:</th>
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<tbody>
<tr>
<td>Address:</td>
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<tr>
<td>City/State/Zip:</td>
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<td>Executive Director:</td>
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<td>Contact Person/Title:</td>
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<td>E-Mail:</td>
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<tr>
<td>Project Title:</td>
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<tr>
<td>Amount Requested:</td>
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<tr>
<td>Total Budget:</td>
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B. PROJECT DESCRIPTION

The project description should be no longer than five type-written pages and should describe the community need to be met, project objectives, the constituency to be served, community and volunteer involvement, how the program will be evaluated, and plans for continuation of funding.

The following items are examples of the types of issues to be addressed in the project narrative:

**Your Agency’s Background**
- Mission
- Founding date
- Major programs
- Links with similar organizations
- Number and capacity of staff
- Certifications and licensures (if any)

**The Project You Propose**
- The specific community need or policy issue you will address
- The contribution your project will make to the community
- Your project’s goals and objectives
- The activities you propose to address the problem
- Why your organization wants to do the work
- Why your plan is cost-effective
- What you expect to be immediate and long-term results
- Other providers of this service in the Greater Huron County area
- The distinctive features of your project
- The expected contribution to knowledge in the field
- The relationship of the project to your agency’s overall program

**Your Project Implementation Plan**
- Your timeline: steps to be taken, by whom and when
- How many people, and who will be served
- Names of cooperating organizations and their relationship to your project
- Project staff and/or consultants and their role in the project
- Any advisory groups you have or will use for this project
- If the project is ongoing, your plans to continue after the funding period
B. FINANCIAL INFORMATION

- Future funding sources for the proposed project
- Current projected general operating budget listing sources of income (committed and projected) and detailing individual expense line items
- Will program participants pay a fee? How much?

C. PROJECT BUDGET

The following form should be filled out completely for the proposed project:

<table>
<thead>
<tr>
<th>Project Expenses</th>
<th>Project Budget</th>
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<tbody>
<tr>
<td>PERSONNEL (Job Title x % of time)</td>
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<tr>
<td>TOTAL PERSONNEL COSTS</td>
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<tr>
<td>NON-PERSONNEL (Below, fill in line items; e.g., rent, utilities, printing, etc.)</td>
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<tr>
<td>TOTAL NON-PERSONNEL COSTS</td>
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<tr>
<td>TOTAL BUDGET</td>
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<table>
<thead>
<tr>
<th>Project Revenue Sources</th>
<th>Funds Requested</th>
<th>Funds Committed</th>
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<tbody>
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<td>5.</td>
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<tr>
<td>TOTAL REVENUE</td>
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