

Women's Fund Grant Report Guidelines

In 1991, a few women were very concerned by the average sums spent for projects designed specifically to meet the needs of women and girls. In spite of the fact that women and girls were most likely to suffer from many of society's ills (e.g. underemployment, lack of education, domestic abuse, sexual assault, absence of health insurance, single parenting issues), only 3.4% of national funding was directed toward programs for them. The Lorain County women were determined that they would create a much better situation for the women and girls in this area. They pooled their resources and established the Women's Fund.

The Women's Fund is a permanent endowment that encourages and supports both non-traditional and mainstream endeavors that are developed by or particularly benefit girls and women. Also, by providing money for projects for and by women and girls, the Women's Fund will change the inequities in funding provided by other agencies.

The Fund members are very interested in the progress of your project and accountability so that they may report the impact of their grants to the Board of Directors. To help us learn more about your project, we request that you use the following form to prepare a report on your grant.

Note: The Women's Fund and/or The Community Foundation of Lorain County may use excerpts from this report in other documents or publications.

Please contact David Borocz-Johnson, Program Associate, with any questions regarding your grant or this report. E-mail your report to: dborocz-johnson@peoplewhocare.org

*** E-mails should include the name of your organization in the subject line.**

**Women's Fund
Section "A" - Grant Profile**

CONTACT INFORMATION

Date _____
Organization _____
Department _____
Name _____
Position _____
Telephone Work _____ Cell _____
Email _____

PROJECT INFORMATION

Grant # # _____ (*see your Award Letter*)
Project Title _____
Project Term From _____ To _____
Total Cost of Project \$ _____
Amount of Grant \$ _____

**Women's Fund Grant Report
Section "B" – Project Report**

Project Update

1. Describe your project's activities during the grant period.
2. Did you make any changes or improvements in the project design? Explain.

Project Outcomes

3. What were the strengths and challenges of the project?
4. Did the outcome of the project meet your expectations? Explain. As appropriate, please provide stories (1 or 2) that illustrate the project's most significant impact.

Lessons Learned

5. If you were to do your project again, what would you change? Why?

Collaboration

6. If applicable, explain how you collaborated with other community organizations or businesses.
7. Describe any additional funding used for this project.

Acknowledgement

8. Was the Fund Women's Fund acknowledged as a funder of this grant? How?

Attachments

9. Please attach:

- A report detailing how the grant monies were used
- Copies of any media coverage* (e.g., newspaper articles, newsletters)
- Photographs* of activities relating to the funded project (e.g., planning sessions, work done during the project, capturing final outcome)

***The Fund Women's Fund/Community Foundation of Lorain County expects that the organization has attained the proper releases for children's photographs and information received with this report.**